## JANE DOE

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<Name>

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<Address>

<City, State, ZIP>

Dear HR Manager,

I am writing in reference to your job posting seeking a Data Science and Medical Sales Professional. As a candidate with extensive expertise in conducting research, producing and interpreting reports, working in sales and high quality client consultations, I feel that I can make a positive contribution to your organization. I offer the attached resume for your review.

Most recently, I completed my Bachelor of Science in Biology at Some University, and now my background includes skills necessary in data analysis, studying, writing and interpreting various scientific papers and reports. At college, I created a variety of presentations including voice thread presentations which are very similar to online tutorials. I have detected a critical error that could have lead to significant consequences. There was an omitted box among the information containing thousands of data codes, and each code was matched to the wrong label. Because of my actions, our team avoided building upon the wrong information.

During last years, I practiced writing in various styles including persuasive, research and technical, creative, grant, report, speech and proposal. Some of the papers I wrote are "Name changed", "This is a sample" and "Placeholder Name". Also, in 2016 under supervision of my Anatomy professor, I have developed an experimental method "Awesome Method to Do Amazing Things" which helped to improve students' learning and memorization abilities through the use of science based songs.

Also, I have successfully fulfilled the roles of Senior Consultant, Mortgage Consultant and Banker. In these positions, I demonstrated the ability to educate clients on mortgage programs, collaborate with banks and real estate agents to develop the best options for customers and successfully conduct sales while providing excellent customer service.

If you are searching for an experienced Data Science and Medical Sales Professional who has the drive and ability to assume a decisive leadership role in any circumstance, please contact me to arrange an interview. I am eager to learn more about how my contribution can present innovative solutions to the challenges facing your company.

Sincerely,

Jane Doe

**Enclosure: Resume**